

**ILLINOIS AIR NATIONAL GUARD
ACTIVE GUARD RESERVE (AGR)
VACANCY ANNOUNCEMENT
STATEWIDE-CORRECTED**

HUMAN RESOURCES OFFICE ILLINOIS NATIONAL GUARD 1301 N. MACARTHUR BLVD. SPRINGFIELD, IL 62702-2317	POSITION TITLE: Logistics Readiness Officer	ANNOUNCEMENT NUMBER: 21A-058	
UNIT OF ACTIVITY & LOCATION: 126 ARW Scott AFB, IL		OPENING DATE: 7 Jun 2021	CLOSING DATE: 21 Jun 2021
MAXIMUM UMD GRADE: Maj/O-4 MINIMUM UMD GRADE: AB/E-1	REQUIRED AFSC(s): 21R3	APTITUDE REQUIREMENTS:	M: A: G: E: P: U: L: H: E: S:
SELECTING OFFICIAL: Maj Brad Kahrhoff		COMM: (618) 222-5117 EMAIL: brad.kahrhoff@us.af.mil	
AREA OF CONSIDERATION: Military duty personnel currently within the Illinois Air National Guard eligible for a Title 32 AGR Tour with the 126 AW.		NOTE: <ol style="list-style-type: none"> 1. Position Announcement Number and Position Title must be included on application. 2. This is a Commissioning Opportunity. 	

Conditions of Employment:

- Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. **RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour.**
- Air Force Fitness Standards. AGR Airmen are subject to the provisions of AFI 36-2905, Fitness Program. Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. For members with a documented DLC which prohibits them from performing one or more components of the Fitness Assessment, an overall "Pass" rating is required.
- AGR applicants should be able to attain 20 years TAFMS in the AGR career program. Waiver authority of this requirement is The Adjutant General. Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation, must complete the Statement of Understanding contained in ANGI 36-101 Attachment 3.
- Airmen who voluntarily resigned from the AGR Program in lieu of adverse personnel actions or who have been involuntarily separated from the AGR Program are not eligible to reenter the program.
- Individuals must **NOT** be eligible for, or receiving, an immediate Federal (military or civilian) annuity.
- Member must meet all eligibility criteria in ANGI 36-101, Air National Guard Active Guard Reserve (AGR) Program.
- Member must hold the required AFSC or be eligible for retraining to the required AFSC and meet all eligibility criteria in the AFECDD/AFOCD.
- Enlisted applicant's military grade cannot exceed the maximum military grade authorized. Enlisted Airmen who are voluntarily assigned to a position which would cause an overgrade must indicate in writing a willingness to be administratively reduced in grade IAW ANGI 36-2503, Administrative Demotion of Airmen, when assigned to position. **Acceptance of demotion must be in writing and included in the application package.**

Additional Information:

- AGR members will participate with their unit of assignment during Unit Training Assemblies (UTAs).
- To be considered for this position you must meet all minimum AFSC requirements to include the minimum ASVAB/AFOQT qualifying score. Scores are reflected on your personnel RIP. If your ASVAB/AFOQT scores do not meet the minimum required, contact your servicing FSS. You have the option to retake the test, however; you must schedule your test date and receive your new scores prior to the announcement closing date.
- Selectee will be required to participate in the Direct Deposit Electronics Funds Transfer program.

DUTIES & RESPONSIBILITIES:

Plan, direct, and administer logistics programs Operations Compliance, Cargo Movement, Air Transportation, Logistics Plans, Vehicle Maintenance, and Management, Ground Transportation, Fuels Management and Material Management. Direct and coordinate logistics activities including the authorized procurement and provisioning of supplies and services and management of materials and equipment. Exercise independent judgment involving major decisions and actions that have a direct and substantial effect on the organizations and programs managed. Conduct all phases of personal property management, supply management, and logistics support for all supported agencies. Ensure compliance with a wide variety of federal, state, and local regulatory laws, regulations, and guidance and develop all logistics local policies and procedures. Provide definitive guidance on interpretation of regulations and directives regarding all classes of supply and multiple logistics services, and assist units, organizations, and activities in installation logistics and transportation matters. Plan, recommend, develop, and issue approved policies affecting logistics support and operations. Monitor the state of logistic readiness capability through the utilization of data and risk analysis process. Ensure all squadron functions' plans, goals, and standards are prepared to meet the needs of the wing's readiness requirements. Recommend and participate in the selection of functional supervisors, assign responsibilities, provide guidance, approve leave, establish performance standards and conduct formal and informal appraisals. Serve as the activity/fund manager for assigned logistics accounts. Review and verify logistics financial reports. Provide effective resource management determinations o projects or program segments to be initiated, dropped, or curtailed. Emphasize correct equipment and supply authorizations, avoiding waste, fraud, and abuse of resources. Plan and develop property and fiscal programs and procedures consistent with established policies and directives. Oversee and/or participate in unit assessments, inspections, installation deployment plans, deployments, disaster preparedness exercises required to maintain the highest state of readiness. Conduct and develop long and short range tactical and strategic plans and participate with other agencies to determine to determine sufficiency of current logistics support systems. Use personal judgment and discretion with broad latitude to develop supplements to regulations and directives to fit specific state logistic requirements. Plan, recommend, develop and issue approved policies affecting logistics support and operations.

APPLICATION INSTRUCTIONS

APPLICATIONS MUST BE SUBMITTED FOLLOWING THE INSTRUCTIONS ON THIS ANNOUNCEMENT

*******INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED*******

1. **NGB 34-1:** Must type or print in legible dark ink, must include announcement number and position title on each application, must sign and date each application. Failure to sign and date these forms will result in non-consideration (new application and dated signature required for each new application).
2. **Complete Copy of Report of Individual Personnel (RIP) within last 30 days.** RIP can be obtained from the servicing Force Support Squadron (FSS). In lieu of a RIP, applicant may provide a printout from the Virtual MPF (VMPF). Select 'Record Review', and then 'Print/View All Pages'. **Documents must show your ASVAB scores (enlisted personnel only).**
3. **AF Form 422, IMR Printout, DD Form 2992**
 - AF Form 422, Physical Profile Serial Report (CURRENT within 12 months), must include PULHES (this is not your PHAQ).
 - IMR Printout (This can be found via the AF Portal, "My IMR/ASIMS – Medical Readiness" – screenshot the initial IMR page with current overall statuses)
 - DD Form 2992 Flight Physical (Only required if AGR position is requiring individual to be on fly status)
4. **Report of Individual Fitness from the Air Force Fitness Management System (AFFMS) with a minimum passing score of 75 within the last 12 months (prior to the closing date of this announcement) *Must have been pulled from AFFMS within the last 6 months. (I AM FIT is not acceptable documentation.)**
5. **JPAS Memo required to verify current Security Clearance or that there is a reinvestigation initiated (Signed within last 30 days).**
6. Background Survey Questionnaire 79-2 OMB **FORM 1386 (OPTIONAL)**
7. If you are enlisted and applying for a position that would make you an over-grade then you must submit a letter of willingness to accept a voluntary demotion.
8. If you are a member of another branch of the military applying to a Nationwide announcement, you must submit the equivalent documents for medical (PUHLES), ASVAB scores that show conversion to Air Force requirements, PME completion & document showing TAFMS.
9. Optional extra documents – you may submit any other documents that you wish such as resume, EPRs/OPRs, letters of recommendation, etc.
10. If you are enlisted and applying for a Commissioning Opportunity – you must submit your AFOQT scores and be eligible for commissioning as of the closing date of this announcement.

SECURITY CLEARANCE: Must possess a valid security clearance required for the grade, AFSC and AGR duty position.

INSTRUCTIONS TO COMMANDERS/SUPERVISORS: This position vacancy announcement will be given the broadest possible dissemination. A copy of this announcement will be posted on your unit/activity bulletin board.

WHERE TO SEND APPLICATIONS: E-mail all documents as **ONE CONTINUOUS PDF (no portfolios)** - and labeled as "Announcement #, Last Name, First Name" to: jennifer.e.burrell2.mil@mail.mil and jakob.c.little.mil@mail.mil - if you do not receive a confirmation e-mail that your package is received then call to confirm. Please note that failure to send the package as one continuous PDF document will automatically disqualify your package – portfolios will not be accepted.

Applications must be received by 1630 CST on the closing date of this announcement. Incomplete or late packets will not be considered. Questions concerning the contents of this notice may be directed to the Human Resource Office, telephone CML: (217) 761-3692, DSN: 555-3692 or (217) 761-3707, DSN 555-3707 Illinois National Guard vacancies can be viewed at <http://www.il.ngb.army.mil> Click for All Job Openings.

[For questions about the contents of your application please contact the 126 AW Remote Designee at 618-222-5716](#)

How to submit a package as one continuous PDF and not lose signatures...

1. For any digitally signed documents – before adding these into your PDF go to file and choose Print to PDF.
2. For documents that are locked go to file and choose Microsoft Print to PDF.
3. Save your document and then add into your continuous PDF, this will maintain the signature.
4. How do you add them all in? In your starting PDF document go to "Organize Pages" and insert other saved documents from files.
5. File too big to send in e-mail? In your PDF go to file – save as other, save as reduced size PDF.